

**SSSC National Inter-School Sailing Championships-2009**  
**CHECKLIST FOR SUBMISSION OF ENTRIES**

Name of School: \_\_\_\_\_ School Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

**INCOMPLETE ENTRIES AND LATE ENTRIES WILL NOT BE ACCEPTED.**

Please ensure that all requirements are completed before submission.

1. I have checked that I have no more than 10 entries per event. ( )
2. I have checked that each participant will only participate in one event. ( )
3. I have entered the name of the **teacher-in-charge**. ( )
4. I have entered the name of the **teacher-official** (For schools that send in 5 or more students). ( )
5. I have ensured that my students have **boats** (complete with sails, foils, spars and control lines) to sail during the championships. ( )
6. I have checked that the boats to be used during the championships have been registered with the Maritime and Port Authority of Singapore. ( )
7. I have entered the **sail numbers** in the entry forms. ( )
8. I have ensured that all my students participating in the championships are covered by **insurance**. ( )
9. I have ensured that all sailors have **Proficiency Certificates** (for other classes except Optimist) and the **Opti-Racer Certificates** (for Optimist). ( )
10. I have checked that the **Individual Entry Form** is fully completed with the principal's signature. ( )
11. I have checked that the **Summary of Entries** is fully completed with the principal's signature. ( )
12. This checklist together with the Entry Forms and Summary of Entries must be submitted by hand to the respective national convenors before **Friday 13 March 2009, 12 noon**. ( )

**Entries will be posted on Hougang Primary, Singapore Sports School and Singapore Sailing Federation websites by 27 March 2009. Teachers-in-charge will have a week to verify their entries. There will be no briefing for teachers-in-charge.**

\_\_\_\_\_  
Name of Teacher-in-charge

\_\_\_\_\_  
Signature of Teacher-in-charge